



DOCUMENTATION OF IEP TIMELINES (that were not met)

Alpena-Montmorency-Alcona
Educational Service District
2118 US 23 South
Alpena, MI 49707
Phone (989) 354-3101/Fax 356-3385

STUDENT'S NAME:

SCHOOL:

STUDENT'S DOB:

Due to the circumstances described below, it is necessary to request an extension for:

- Rule 340.1722c(1) that requires an annual review be held within 12 months of the latest Individualized Educational Plan (IEP).
Date Annual Review is due: _____
Projected date of Annual Review: _____
- Rule 340.1722d that requires a reevaluation be held within 36 months of the latest Redetermination IEP.
Date Redetermination IEP is due: _____
Projected date of Redetermination IEP: _____
- Rule 340.1722e that requires an IEP be held within 30 school days of a temporary placement (when a new student moves into the district).
Date IEP is due: _____
Projected date of (IEP): _____

PARENT/GUARDIAN CONTACT:

Date parent was contacted: _____

Method of Contact: Phone Letter Meeting Other: _____

Parent requested extension of time Yes No

Parent agreed to an extension of time Yes No

Description of the circumstances that led to this request:

Staff Signature

Date

Supervisor Approval

Date